

IDEA-B SUB-GRANT AGREEMENT

This is a sub-grant award agreement between the _____ Supervisory Union (hereinafter referred to as the grantor) and the _____ School District (hereinafter referred to as the sub-recipient). The sub-recipient agrees to comply with the assurance provided by the grantor in its FY-2010 LEAP. The following items detail the specifics of the agreement.

1. **Subject Matter:**

The subject matter of this agreement is a sub-grant of federal **IDEA-B** funds.

2. **Maximum Amount:**

In consideration of the services/activities identified in this agreement to be performed by the sub-recipient, the grantor agrees to reimburse the sub-recipient an amount not to exceed \$ _____ in accordance with the payment provisions identified in this sub-grant award.

The breakdown of that sub-grant is as follows:

Revenue Code	Federal CFDA#	Federal Grant Program	Maximum Amount
4226	84.027A	IDEA-B Basic Regular (3-21) Grant	
4756	84.391A	IDEA-B Basic ARRA (3-21) Grant	
4228	84.173A	IDEA-B PreSchool Regular (3-5) Grant	
4758	84.392A	IDEA-B PreSchool ARRA (3-5) Grant	

3. **Grant Period:**

The period that the sub-recipient can obligate these funds begins on _____ and ends on _____. The detailed budget shows the specific budget period for each group of budget items for each grant. The term obligate is as defined in 34 CFR 75.707.

4. **Allowed Sub-grant Budget:**

Attachment A provides the detailed budget items for which the sub-recipient is allowed to use the funds covered by this award and the budget period.

5. **Accounting Requirements:**

The sub-recipient will create an account in their general accounting system to track the specific charges to these grant funds. The charges will be as allowed in the detailed budget attached to this agreement. The sub-recipient will require and keep all documentation necessary to demonstrate that the grant funds expended are allowable costs under the grant. This includes the required federal staff documentation for any salary and benefits charged to the grant funds.

6. **Reporting and Payment Provisions:**

Within 1 week of the end of each calendar quarter, the sub-recipient will report to the grantor the amount of the funds spent during the quarter. Within 1 week of the end of the grant period, the sub-recipient will submit a final report showing the grant expenditures and obligations at the end of the grant. The sub-recipient will report on the final grant expenditures including the liquidation of all obligations no later than 90 days after the ending date of the grant. The sub-recipient reporting will be done on a form provided by

the grantor. The grantor shall reimburse the sub-recipient for the quarterly expenditures upon receipt of the funds from the Vermont Department of Education.

7. Amendments:

No changes, modifications, or amendments in the terms or conditions of the sub-grant agreement shall be effective unless reduced to writing, numbered and signed by the duly authorized representative of the grantor and sub-recipient. If the sub-recipient proposes an amendment to the approved budget, the sub-recipient will notify that the grantor of the proposed change. All changes must be submitted in advance of when any currently unbudgeted costs will be incurred to ensure time for approval of amendments. The last day to request an amendment is March 15th.

8. Conditions and Requirements:

The sub-recipient agrees to comply with all of the requirements for administering federal funds that relate to this grant.

9. Cancellation:

This sub-grant agreement may be suspended or cancelled by either party by given written notice at least 30 days in advance.

WE, THE UNDERSIGNED PARTIES, HEREBY CERTIFY THAT WE ARE AUTHORIZED BY LAW TO ENTER INTO THIS AGREEMENT AND AGREE TO BE BOUND BY ITS TERMS.

GRANTOR

SUB-RECIPIENT

By:

By:

(Signature)

(Signature)

Date: _____

Date: _____

Name: _____

Name: _____

Title: _____

Title: _____